**IEEE EMC Society**

**Standards Advisory and Coordination Committee Minutes (SACCom)**

**7 April 2019**

:  SpringHill Suites Austin (Cedar Park) Texas

1110 Discovery Boulevard   Cedar Park   TX  78613

2:45 pm to 3:30 pm approx Central Time.

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| 1 | Opening of meeting Welcome and Introductions | Chair | **Chair opened the meeting at 3 pm local time**  **Don, as secretary joined in the meeting webinar. Unfortunately, the webinar system did not allow him to show his screen. So Ross Carlton at the meeting place advanced through the agenda following the prompts by Don** |
| 2 | Duty to Inform | Chair | <https://standards.ieee.org/about/sasb/patcom/materials.html>  **The copyright/IPR policy was discussed and all agreed to abide by it.** |
| 3 | Approve minutes of Long Beach meeting | Secretary | <http://www.emcs.org/advisory-meetings.html>  There was no comment on these minutes. **The chair asked if there were any comments on the minutes. Hearing none the minutes were approved.** |
| 4 | Review scope and plans |  | <http://www.emcs.org/advisory-and-coordination.html>  **Ross displayed the scope on the webinar. Don prompted him to open ups links which were shown on the webinar screens. There were no changes requested.** |
| 5 | Review Membership | Secretary | <http://www.emcs.org/advisory-membership.html>  **Don reported several changes needed to the membership. Here they are:**   * **For TC106 and SCC39, Jafar Keshvari from Intel replaces the deceased Ron Petersen** * **ESD Society will be dropped.  There has not been any input from them for now 5 years or more** * **FCC is dropped as Bill Hurst has retired and will not immediately be replaced**   **Action Item: Don will contact the FCC labs management to see if there can be a replacement for Bill**   * **For AAMI Curt Sponberg from Medtronic replaces Don Heirman** * **For CISPR/H a new rep is Thilo Kootz who works for the German government** * **For IEC SC65A, Henry Benítez replaces Ross Carlton** * **For Society of Automotive Engineers, Craig Fanning replaces Rob Kado** |
| 6 | Review new EMCS web site for SACCom | Secretary | <http://www.emcs.org/advisory-and-coordination.html>  **Don reviewed the above URL to show attendees where all its activity is stored. There were no questions** |
| 7 | Further plans for 2019  Participating in Standards week in New Orleans | Chair/  SDECom chair | **John is to host a half day for reports to be presented by SACCom representatives. There will be 6 presentations over the 3 hour session** |
| 8 | Close activity in reviewing SACCom organization meetings | Chair | **The committee agreed to drop this activity as the meeting dates of the members have not been kept up and hence SACCom or other EMCS members that might be on travel and could stop by never happened**. |
| 9 | Present update reports since Piscataway meeting presented by SACCom members present | SACCom members in attendance | <http://www.emcs.org/member-reports.html>  **The following reports were presented by projecting them in the meeting room while Don described key items in each report via his being on the meeting webinar.**   * **Association for the advancement of medical instrumentation** * **ANSI ASC C63** * **CISPR Subcommittee A (instrumentation and measurements)** * **CISPR Subcommittee B (Industrial, Scientific, Medical equipment)** * **CISPR Subcommittee D (Automotive EMC)** * **CISPR Subcommittee H (generic emission limits)** * **CISPR Subcommittee I Multimedia and receivers and ITE)** * **SAE EMC Committee** * **IEC TC106 (Human Exposure)** * **IEEE SCC39 (human exposure and EM energy) annual report** |
| 10 | Review of standards strategic plan | VP for Standards | **This was left for discussion with the EMCS Board strategic planning committee meeting later in the day** |
| 11 | Progress on getting additional members | secretary | **Action item:** **Plea was made to SACCom and SDECom members present to identify other non-IEEE EMCS EMC standards development organization that might be contacted to join** |
| 12 | AOB | Chair | **None** |
| 13 | Next Meeting | Chair | **22 July 2019 at the IEEE EMC Symposium in New Orleans** |
| 14 | Adjourn | Chair | **Meeting adjourned at 3:40 pm local time** |

**Attendees:**

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| Name | Affiliation | Email |
| John Norgard | NASA/JSC | [John.d.norgard@nasa.gov](mailto:John.d.norgard@nasa.gov) |
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